

I hereby summon you to attend the Annual meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 29 November 2011 to transact the under-mentioned business.



Chief Executive

### AGENDA

#### Apologies for absence

1. To approve as a correct record the minutes of the meeting of the Council held on 18 October 2011 (Pages 1 - 8)
2. To receive any additional declarations of interest from Members in respect of items of business included on the agenda for this meeting. (Pages 9 - 10)
3. Chairman's Announcements
4. To receive any petitions submitted by members of the public.

A petition containing 1317 signatures has been submitted by Cllr Mrs Purves in the following terms:

*"We, the undersigned, in the interests of the future of Sevenoaks Town centre, call upon Sevenoaks District Council to abandon all plans to increase parking charges there in 2012"*

The petition contains the requisite number of signatures (the minimum threshold being 1,000 signatures) to automatically trigger a debate at the Council meeting. The Council is therefore requested to determine how it wishes to deal with the petition.

5. Matters considered by the Cabinet and/or other committees: (Pages 11 - 200)
  - (a) Joint Working Project between Sevenoaks District Council and Dartford Borough Council in Environmental Health – Proposed Forward Operating Model – Supplementary Budget Request (Cabinet – 13 October 2011) (Pages 11 - 200)
  - (b) Hackney Carriage and Private Hire Licensing Policy

(Licensing Committee – 26 October 2011)

(c) Polling Districts and Polling Places Review 2011 (Electoral Arrangements Committee – 27 October 2011)

(d) Community Governance Review (Electoral Arrangements Committee – 27 October 2011)

(e) Annual Review of Parking Charges and Christmas Parking 2011 (Cabinet 3 November 2011)

6. To consider the following reports from the Chief Executive or other Directors on matters requiring the attention of Council:

None

7. To consider any questions by Members under paragraph 19.3 of Part 2 (The Council and District Council Members) of the Constitution, notice of which have been duly given.

8. To receive any questions from members of the public under paragraph 17 of Part 2 (The Council and District Council Members) of the Constitution.

9. To receive the report of the Leader of the Council on the work of the Cabinet since the last Council meeting. (Pages 201 - 202)

10. To receive a report from the Chairmen of the Select Committees on the work of the Committees since the last Council meeting. (Pages 203 - 206)

11. To receive a report from the Chairman of the Performance and Governance Committee on the work of the Committee since the last Council meeting. (Pages 207 - 208)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Director or Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

**The Democratic Services Team (01732 227241)**